

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022**

PRESIDING: Dr. Jerome Brockway, Board Member

PRESENT: Ms. Lynn Mizanin, Board Vice Chairperson
Dr. Stephanie McCann, Board Secretary
Ms. Tina Lapp, Board Member
Ms. Diane Brunner, Board Member

ABSENT: Dr. Srikanth Gaddam, Board Member
Mr. Lloyd Graham, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Laura Essman, Program Administrator 2
Ms. Christine Gregory, Consultant/Evaluator

INVITED GUESTS: Mr. Kent Trofholz, Executive Director
Ohio - Michigan Association of Career Colleges and Schools

GUESTS: Mr. Mark Sullivan, Cyanna Education
Ms. Allison Jenkins, Cyanna Education
Ms. Lisa Alessandro, Remington College
Mr. Terrell Ellis, Just Breathe
Mr. Jenarius Taku, Ohio Professional Training Center
Mr. Chris Evans, Encore Care Association

MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 2.

MEETING CALLED
TO ORDER

Dr. Brockway, Chairperson, called the meeting
to order at 10:30 a.m.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Lapp - Yes
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

(23-019) Ms. Mizanin made a motion at 10:31 a.m. to go into Executive Session to discuss investigations subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and to discuss the retirement and compensation of Ruth Myers.

Ms. Lapp seconded.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Lapp - Yes
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

5 Ayes - 0 Nays. Motion carried.

Dr. McCann moved to end the executive session at 10:51 a.m.

Ms. Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

Dr. Brockway, Chairperson, resumed the public Board meeting at 11:00 a.m.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Absent
Dr. Brockway - Yes
Ms. Lapp - Absent
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 3.

(23-019)Ms. Mizanin moved for Approval of the Minutes of September 28, 2022.

Ms. Brunner seconded. 5 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

1. **Director Training:** We held our yearly director training workshop on November 11th in conjunction with the OMACCS annual meeting. Approximately 25 school directors were in attendance.
2. **Board Update:** I'd like to welcome Diane Brunner to the Board who was appointed by Governor Dewine to fill the school member position vacated by Dennis Bartels. Diane has served as the Director of Davis College for over 25 years and also just completed a 9-year term on the OMACCS Board of Directors, most recently serving as President of the OMACCS Board.
3. **Ruth Myers Retirement:** On November 1st, after 29 years of service to the Board, Ruth Myers officially retired. Ruth was initially hired as a secretary for the Board in October, 1993 and attended her first Board meeting in November, 1993. Prior to being hired by the Board, Ruth's experience included serving 3 years in the United States Army and working a number of part time jobs while raising her two children. During her years of service to the Board, Ruth helped transform the Board operations from a 100% paper based system to a 100% online system and was promoted numerous times, ultimately retiring as the Board's Assistant Director. Unfortunately, Ruth could not be here today, but on behalf of the Board I wanted to publicly thank Ruth for her hard work and dedication over the last 29 years.

Executive Director Mr. John Ware presented the Board a copy of the Fiscal Year 2023 1st Quarter Financial Report.

Program Administrator Ms. Laura Essman reported on the following Compliance items:

Since the September 28, 2022 meeting, we have opened seven (7) new cases. Since the September 28, 2022 meeting, we have closed (4) total cases.

Summary of investigative activity for FY23:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
12	5	2	7

Executive Director Mr. John Ware reported on the State Budget Update.

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 4.**

Executive Director Mr. John Ware reported on the Strategic Plan Update.

(23-20) Ms. Mizanin moved for Approval of the Board's Strategic Plan:

Dr. McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(23-21)Dr. McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Accelerated Dental Assisting Academy (Canton) - NEW SCHOOL
4400 Belden Village St NE, Canton, OH 44718
Consultant: Ms. Gregory
APPROVAL TO NOVEMBER 2023

1. Dental Assisting - Certificate
PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Ms. Brunner seconded. 5 Ayes - 0 Nays. Motion carried.

(23-22)Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Accelerated Dental Assisting Academy (Bedford) - NEW SCHOOL
22301 Rockside Rd, Bedford, OH 44146
Consultant: Ms. Gregory
APPROVAL TO NOVEMBER 2023

1. Dental Assisting - Certificate
PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Ms. Brunner seconded. 5 Ayes - 0 Nays. Motion carried.

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 5.**

(23-23)Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Encore Care - NEW SCHOOL
7626 Paragon Rd, Centerville, OH 45459
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2023

Phlebotomy - Certificate
PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Dr. McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(23-24)Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Federal Aerospace institute - NEW SCHOOL
11371 W Airport Service Rd, Swanton, OH 43558
Consultant: Ms. Gregory
APPROVAL TO NOVEMBER 2023

1. FAA Airframe and Powerplant Certification - Diploma
PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Ms. Lapp seconded. 5 Ayes - 0 Nays. Motion carried.

(23-25)Ms. Brunner moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Just Breathe with T CPR and AED Training - NEW SCHOOL
1775 Mentor Ave, Cincinnati, OH 45212
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2023

1. Phlebotomy - Certificate
PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Dr. McCann seconded. 5 Ayes - 0 Nays. Motion carried.

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 6.**

(23-26)Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Ohio Professional Training Center - NEW SCHOOL
7333 E Livingston Avenue, Suite C, Reynoldsburg, OH 43068
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2023

1. Amazon Web Services Solution Architect - Certificate Program
 2. CISCO Certified Network Associate (CCNA) R&S - Certificate Program
 3. CompTIA A+ Certification Core 1 & Core 2 - Certificate Program
 4. Devops in AWS - Certificate Program
 5. Microsoft Certified Azure Administrator - Certificate Program
 6. RHCSA certification - Certificate Program
 7. Advance Automation using Terraform and Ansible - Certificate
- PENDING FEES AND APPROVED CONSULTANT REPORT/SITE VISIT
(anticipated start date: 1/1/23)

Dr. McCann seconded. 5 Ayes - 0 Nays. Motion carried.

(23-27)Dr. McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Tech I.S. - NEW SCHOOL
3825 Columbus Rd, Suite G, Granville, OH 43023
Consultant: Dr. Puckett
APPROVAL TO NOVEMBER 2023

1. Data Science - Certificate
 2. Web Development - Certificate
- PENDING RECEIPT OF FEES (anticipated start date: 12/1/22)

Ms. Mizanin seconded. 5 Ayes - 0 Nays. Motion carried.

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 7.**

(23-28)Ms. Lapp moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Choice Career Tech - NEW SCHOOL
6900 Houston Rd, Suite 10
Florence, KY 41042
Consultant: Staff
APPROVAL TO NOVEMBER 2023

1. Clinical Medical Assistant - Certificate
 2. Dental Assistant - Certificate
 3. Pharmacy Technician - Certificate
- PENDING RECEIPT OF FEES (anticipated start date: 1/1/23)

Ms. Brunner seconded. 5 Ayes - 0 Nays. Motion carried.

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 8.**

(23-029) Ms. Mizanin moved for Approval of the following Renewal Certificates of Registration and Program Authorization.
Ms. Lapp seconded. 5 Ayes - 0 Nays. Motion carried.

American Diesel Training Center (Columbus)		Diesel Technician Program - Certificate Heavy Equipment - Certificate	Puckett
ATS Plus School of Business (Toledo)		Administrative Office Assisting - Certificate Customer Service 'Above and Beyond' - Certificate	Gregory
Cleveland School of Cannabis (Independence)		Cannabis Dispensaries - Certificate Cannabis Executive Program - Certificate Cannabis Horticulture - Certificate Cannabis Processing - Certificate Industrial Hemp - Certificate Medical Applications of Cannabis - Certificate	Gregory
Columbus Phlebotomy Training Center (Columbus)		Clinical Medical Assistant - Certificate Phlebotomy Technician - Certificate	Puckett
Great Lakes Institute of Technology (Erie, PA)	ACCSC	Dental Assistant - Diploma Diagnostic Medical Sonographer - AAS Health Information Technology - AAS Massage Therapist - Diploma Medical Assistant - Diploma Medical Billing Specialist - Diploma Veterinary Assistant - Diploma Medical Office Assistant - Diploma Surgical Technologist - AAS	Out-of State

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 9.**

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCRED	PROGRAM(S)	CONSULT ANT
Hobart Institute of Welding Technology (Troy)	ACCSC	Pathways Welding - Diploma Structural Welding - Diploma	Pu ckett
HomeSpection Training Institute (Canton)		Advance Home Inspection Training - Certificate Certified Microbial Assessment Training Course - Certificate Ohio Radon Measurement & Testing Course - Certificate Radon Mitigation Training Course - Certificate	Gregory
Lincoln Electric Welding School (Cleveland)		16-Week Comprehensive Program - Certificate API Pipe - Certificate ASME Pipe - Certificate Basic Plate & Sheet Metal Welding - Certificate Comprehensive Welding	Gregory
Miami Valley School of Dental Assisting (Beavercreek)		Dental Assisting - Certificate	Puckett
National Center for Urban Solutions Tec (Youngstown)		Adobe Photoshop - Certificate Comptia A+ - Certificate Fanuc Handling Tool Operations and Programming - Certificate Microsoft Office Specialist 2016 - Certificate STNA - Certificate	Gregory

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 10**

SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION (continued)

NAME OF SCHOOL	ACCREDITED	PROGRAM(S)	CONSULTANT
Ohio Valley Hypnosis and Wellness School (Hubbard)		Ohio Valley Hypnosis & Wellness - Advanced Certificate Program Ohio Valley Hypnosis & Wellness - Basic Certificate	Gregory
The Medical Institute of Kentucky (Lexington, KY)		Business Administration - Certificate Clinical Medical Assistant - Certificate Dental Assistant - Certificate Electronic Health Records - Certificate Medical Administrative Assistant - Certificate Medical Admin Assistant with Billing and Coding - Certificate Medical Admin Assistant with Billing Coding and Electronic Health Records - Certificate Medical Admin Assistant with Business Administrative - Certificate Medical Admin Assistant with Electronic Health Records - Certificate Pharmacy Technician - Certificate Phlebotomy Technician - Certificate	Out-of-State

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 11.**

(23-30) Dr. McCann moved for Approval of the following new Program Authorization(s): **Ms. Brunner seconded. 5 Ayes - 0 Nays.**
Motion carried.

ACRT Arborist Training (Stow)	Chainsaw Training - Certificate Program
East Ohio College (E. Liverpool)	Cybersecurity - Associate of Applied Business
Global Tech College (Toledo)	Business Specialist Project Management - Certificate Program Information Technology- Systems Specialist - Certificate Program Information Technology Specialist - Advanced Networking - Certificate Program Medical Administrative Assistant and Billing and Coding - Certificate Program
Institute of Integrative Nutrition (Cincinnati)	Integrative Nutrition Health Coach II - Certificate Program
Kable Academy (Cincinnati)	Web Development - Self Pace - Certificate Program
National Center For Urban Solutions, Tec (Columbus)	IN101: BICSI Installer 1 Training - Certificate Program Google IT Support Professional - Certificate Program
National Center For Urban Solutions, Tec (Youngstown)	Google IT Support Professional - Certificate Program AWS Cloud Foundations - Certificate Program Python Core - Certificate Program
Ohio Business College (Sheffield Village)	Nursing Assistant - Certificate Program
PQRST Center for EKG Training (Cleveland Heights) Remington College (Cleveland)	Phlebotomy Technician Training - Certificate Program Culinary Skills Essentials - Diploma Program Combination Welding - Diploma Program
The Medical Institute of Kentucky (Out-of-State)	Personal Trainer - Certificate Program
Valley College (Cleveland)	Information Technology (IT) and Security Administration - Diploma Program Information Technology (IT) and Network Administration - Diploma Program

MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
NOVEMBER 16, 2022
PAGE 12.

Mr. Kent Trofholz reported for the Ohio-Michigan Association of Career Colleges and Schools.

(23-31) **Ms. Mizanin moved** that the Board adjourn at 11:45 a.m.

Dr. McCann seconded. **5 Ayes - 0 Nays.** **Motion carried.**

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary